



भारत सरकार

GOVERNMENT OF INDIA

सीमा शुल्क आयुक्त का कार्यालय [पोर्ट]

OFFICE OF THE COMMISSIONER OF CUSTOMS [PORT]

15/1, स्ट्रैंड रोड, कस्टम हाउस: कोलकाता - 700001

15/1, STRAND ROAD, CUSTOM HOUSE: KOLKATA - 700001

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**Standard Operating Procedure for transport of containers by Rail in
terms of Public Notice No. 08/2019 dated 25/01/2019.**

Attention of all concerned is invited to Public Notice No. 08/2019 dated 25/01/2019 wherein transport of containers by Rail from Kolkata/Haldia Docks to Birgunj, Nepal and from Kolkata/ Haldia Docks to Bathnaha and onwards to Biratnagar Nepal under Transshipment Procedure-Electronic Cargo Tracking System (ECTS) has been prescribed on and from 15/02/2019.

The following standard operating procedure till such time the Transshipment Permit (TP) is generated online has been formulated as follows:

- (1) The Shipping Lines should requisition the ECTS Seals from the Managed Service Provider (MSP) selected M/s. Transecur Telematics Private Limited ("MSP") well in advance after estimating/planning the future movement of rail-bound containers through their agency. ECTS uses two (2) seals; RFID Seal & GPS enabled Seal for Cargo tracking.
- (2) The Carrier, M/s. Container Corporation of India Limited (CONCOR) has already executed a Transshipment Bond undertaking responsibility for the movement of goods from Kolkata/Haldia till they reach their destination i.e. ICD Birgunj Nepal or Biratnagar, Nepal. The Bond has been accepted by Deputy Commissioner, Nepal Unit, Custom House and has been forwarded to Container Cell, Custom House for custody.
- (3) An amount of Rs. 30,000/- for 20 feet container and Rs. 60,000/- for 40 feet containers will be debited from the Continuity Bond of the Liner concerned in the Container Cell.

- (4) Respective Shipping Lines will forward a onetime intimation to Commissioner of Customs (Port) informing that they wish to avail the modalities of the new ECTS procedure.
- (5) Once the IGM of a particular vessel is filed online by the Shipping Line and Entry Inward is granted, it will be reflected in the ICES Menu available with the Preventive Officer of Appraising Nepal Unit at the Docks.
- (6) The duly authorized staff of the Shipping Line, after landing of the cargo will prepare 3 copies of TP in original, duplicate, triplicate and as per **Proforma A** annexed at the end of this Public Notice and present it to the Preventive Officer of Appraising Nepal Unit at the Docks along with a copy of the Commercial Invoice.
- (7) The Preventive Officer at the Appraising Nepal Unit at the Docks will match the details of IGM online / printout of the IGM with the TP to check whether the respective entry shows destination port as ICD Birgunj or Biratnagar, and the Cargo movement as TC. After endorsing all 3 copies of TP he shall allot running serial no. and date on all 3 copies TP and forward it to the Superintendent, Appraising Nepal Unit at the Docks, for endorsement. The Preventive Officer at the Appraising Nepal Unit at the Docks will enter the particulars in a TP register as per the following format.

TP No.	Date	Shipping Line	Container No.s & size	Commercial Invoice No.	Debit from TP Bond	Trip Report No.	Date	Recredit to TP Bond
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This Register will also be digitized for records.

- (8) The Superintendent at the Appraising Nepal Unit at the Docks on being satisfied that all details are shown, will endorse the TP with the following remarks:
 "TP Approved". He will then allot a Preventive Officer of Appraising Nepal Unit at the Docks to check the Shipper's Seal on the Container. The PO, on satisfying himself about the intactness of the Shipper's Seal will allow loading of the Container on the Rake. He will endorse the same on all three copies of the TP.
- (9) An amount of Rs. 3, 00,000/- for 20 feet container and Rs. 5,00,000/- for 40 feet container will be debited from the Transshipment Bond submitted by the MLO/Carrier for Rail movement by CONCOR.


- (10) In case where the "shipper's seal" affixed on the container arrived at the seaport in India is found to be broken or defective, the matter will be promptly informed to Asst./Deputy Commissioner, Docks and he shall make due verification of the goods to check whether the same are in accordance with Bill of Lading,. If tallied, he shall allow affixing the ECTS seal before the Transshipment is allowed.
- (11) After availability of the railway rake and Container details to be loaded on that rake, Port Trust will inform about these details to Transecur(email [id-kolkatasupport@transecur.com](mailto:dkolkatasupport@transecur.com)) and Appraising Nepal Unit at the Docks by email id([nsd-port-cuskol@gov.in.](mailto:nsd-port-cuskol@gov.in)) or through messenger. Transecur will approach the concerned Preventive Officer of Dock Customs along with ECTS seal to be affixed to the respective Containers after loading and before moving of the rake. The Preventive Officer will supervise the movement of the rakes out of the Docks.
- (12) Before affixing ECTS Seal, the PO shall first check whether the Shipper's Seal on the Container is still intact. If satisfied, he will enter the details of the containers, names of the Importer, IGM No. and Bond No. and the corresponding ECTS seal affixed in Transecur web portal, i.e, www.transecur.com before the commencement of Transshipment. Both the PO and the Superintendent, Dock Customs, Nepal Appraising Unit, will then endorse the ECTS seal number on all the three copies of the TP. The original copy along with a copy of the Invoice will be kept at the Appraising Nepal Unit at the Docks for debiting TP Bond and safekeeping of records.
- (13) The remaining duplicate & triplicate copies will be handed over to the Carrier for being carried along with the goods. Out of these two copies, one copy shall be surrendered at Land Customs Station (LCS) Raxaul / Land Customs Station (LCS), Jogbani and the other copy shall be handed over to ICD, Birgunj, Customs/ Biratnagar Customs by the Carrier, as the case may be.
- (14) The Customs Dock Unit, Nepal will work 24 x 7 round the clock on rotation basis.
- (15) The container-laden train will move out of the Dock Premises only after a written permission has been granted by the Superintendent of Appraising Nepal Unit at the Docks which will be collected by the Railway Personnel operating the train.
- (16) This SOP is also applicable for movement of containers from NSD to CTKR and onward dispatch to Nepal as per P.N.No. 49/2018 dated 31/05/2018. In

these cases the ECTS Seals may be fixed at CTKR or Docks as per readiness of CONCOR.

- (17) The movement of the container- laden train will be monitored by Nepal Unit, Custom House from the Operation Room at the Custom House regarding the location and safety of the cargo. Any untoward happening should be promptly reported to the Asst./Deputy Commssioner, Nepal Unit, Custom House.
- (18) The containers which are affixed with an ECTS e-seal shall be halted at Raxaul/Jogbani LCS or Raxaul/Jogbani ICD for unsealing, which shall be carried out by Customs Officers at Raxaul/Jogbani Railway Station/LCS/ICD. The Customs officer shall, before unsealing, check the status of the seals using web application via hand held device provided by the MSP. If no alert of unauthorized unsealing is found, the Customs Officer shall remove the ECTS e-seal. He shall make an endorsement of unsealing on both the copies of Transhipment Permit. While one copy shall be retained by Customs at LCS, Raxaul/Jogbani, the other copy shall be handed over to the Carrier for onward submission to Customs at ICD, Birgunj/Biratnagar. He shall allow its onward journey to Nepal.
- (19) The copy retained by Customs at LCS, Raxaul/ Jogbani will be preserved for records and in case of any enquiry shall be requisitioned from the concerned LCS.
- (20) On opening the ECTS Seal, a Trip Report will be generated in the web portal transecur.com. which will be available to the Appraising Nepal Unit at the Docks and Raxaul/Jogbani LCS. After collecting a printout of the same the PO of the Appraising Nepal Unit at the Docks will enter the Trip Report No. & date in the table mentioned at point (8) above to reconcile & recredit the debit of TP Bond against the corresponding Container. This should be done regularly on a weekly basis.
- (21) In case the ECTS indicates an alert about any unauthorized un-sealing, the nearest Customs Station to where it has been noticed shall make due verification of the goods to check whether the goods are in accordance with Transhipment Permit and undertake measures such as weighment or examination, as deemed necessary. Once the goods are tallying with

description as per the documents/ Transshipment Permit, the Container will be allowed for Transshipment to Nepal.

- (22) Delay in transport may lead to the battery of the E-seal being exhausted, making it difficult to verify the ECTS seal electronically. In such case, the Customs officers at Raxaul or Jogbani shall physically verify ECTS seal, which will leave marks, if tampered. Based upon visual examination of the seal and other risk parameters, a decision can be taken to allow Transshipment without any further examination or in exceptional cases, undertake measures such as weighment or examination, as deemed necessary, to tally the goods with the declaration filed by the carrier.
- (23) The Preventive Officer of Appraising Nepal Unit at the Docks will generate a monthly summary of movement of containers and keep it for records. In case of any discrepancy he/she will promptly bring it to the notice of the Asst./Deputy Commissioner of Appraising Nepal Unit at the Docks.
- (24) In the event of any diversion of transshipment cargo within India, the Commissioner of Customs Port, Kolkata may initiate necessary action against the Carrier and make all possible efforts to ensure that the Customs duty, interest, fine and penalty due to the Government of India is recovered. This is without prejudice to any other action that may be taken by the Commissioner of Customs (Port), Kolkata against the Carrier. The Commissioner of Customs, Port, Kolkata shall also inform Director (ICD), CBIC with details of such cases.
- (25) Any query regarding the above procedure may be directed to the Assistant/Deputy Commissioner of Customs, Nepal Unit, Custom House, Kolkata.


(Manish Chandra)
Commissioner of Customs (Port)
Custom House, Kolkata.

Encl: Proforma A

F. No. S186 – 02/2018A (N) Pt-I
Date – 18.03.2019

To

1. The Chief Commissioner of Customs, Kolkata Zone, Custom house, 15/1 Strand Road, Kolkata-700001.
2. The Chief Commissioner of Customs (Preventive), Patna Zone, Central Revenue Building, B.C. Patel Path, Patna – 800 001
3. The Chief Commissioner of Customs (Preventive), Lucknow Zone, 7-A, Ashok Marg, Lucknow-226001
4. Consul General of Nepal, Kolkata.
5. All concerned (Shipping Lines, KoPT & CONCOR).
6. EDI Section – for uploading in Custom House website.
7. Deputy/Assistant Commissioner of Customs, N.S. Dock /KPD /Haldia.

Proforma - 'A'

ORIGINAL
DUPLICAT

Job No. /2018-19

Date

TRANSHIPMENT PERMIT

The Commissioner Of Customs
Please permit to be transhipped from

the S.S VOY:-

Import

Export

Arrived here on

under

of

Under

Color to

Mark and Numbers	Number and Kind of packages	Description of Goods Empty Container/s	Weight or quantity	Originally manifested for transhipment under R/T No. /19	Space for P. Cs. Stamps
CONTAINER NO / SEAL NO.	Container	To be shipped after stuffing With export cargo or Empty	Size 20' & 40' Wt. 2 1/2 & M. Ton KGS	Custom House Orders T. P. Noted on a fee of Rs. NO OBJECTION	Space for Import Department Space for Cashiers Stamps

Space for Court fee Stamps

We do declare the contents of this application to be truly stated

Signature of Transhipper

Space for Import Department